



Wakefield Grammar School Foundation

JOB DESCRIPTION

Post Title:	Teacher of Classics
Department:	Classics
Responsible to:	Head of Department
Responsible for:	N/A
Grade:	MPS/UPS + a Wakefield Supplement
<p>Job Purpose: To deliver an excellent learning experience in a wide range of topics across both Latin and Classical Civilisation at Key Stage 3, GCSE and AS/A level.</p> <p>The successful candidate will have the specific skills, knowledge and commitment to deliver the Classics curriculum.</p> <p>The successful candidate will be able to motivate and enthuse the pupils through inspirational teaching and learning experiences within our happy, thriving and vibrant school. A willingness to contribute to the extra-curricular and pastoral life of the school is essential.</p>	
<p>Policy/Strategic direction and development:</p> <p>A. Contribute to the whole school strategic plan, as required by the Head B. Prepare, monitor and update planning, in consultation with colleagues C. To take responsibility to ensure that strategies are embedded in schemes of work and plans</p> <p>Main Duties and Responsibilities:</p> <p>A. To teach Classics to students at WGHS and QEGS. B. To be responsible for the teaching, learning and management of a class C. To be accountable for monitoring and supporting the overall progress and development of pupils D. To be able to produce and deliver outstanding lessons and schemes of work E. To facilitate and encourage a learning experience which provides the pupils with the opportunity to fulfil their individual potential and be active in their learning F. To be aware of subject developments outside of the school G. Develop, implement, monitor and maintain policies and practices which reflect the school's commitment to high achievement and which are consistent with national and school strategies and policies H. To maintain an outstanding standard and level of pastoral care ensuring all policies are adhered to I. To be accountable for monitoring and supporting the overall progress, assessment and development of pupils as a class teacher J. To perform weekly duties as instructed. K. To attend Parents' Evenings, Open Days, Information Mornings and other formal school events as required</p> <p>Teaching & Learning:</p> <p>A. To be an outstanding model as a classroom practitioner and to be an innovator and a catalyst for new ideas, inspiring and motivating others by the quality of your own work B. Plan and deliver lessons and other learning activities in accordance with the school's Teaching and Learning Policy, ensuring that lessons are based on clear learning objectives</p>	

- C. To provide a stimulating, happy and enjoyable learning environment making use of a wide range of strategies
- E. Promote excellence in teaching and learning to ensure all pupils develop their potential and are equipped for life beyond school.
- F. Ensure that the Foundation's values are included and embedded in your practice.
- G. Monitor pupils' well being to ensure our holistic educational practice is being successfully implemented.

Extra-curricular activities

- A. Actively promote interest in subjects/ issues outside the immediate physical and timetabled confines of the department.

Communications / Marketing and external links, including public occasions

- A. Actively promote learning and teaching within the school community to staff, students and parents
- B. Contribute to the positive promotion and marketing of the school in the local and wider community
- C. Actively contribute to marketing events and external links

Management of resources

- A. Monitor and control of any allocated budget and purchasing arrangements, to ensure the efficient and effective use of all resources
- B. Identify future resourcing needs and aspirations for consideration in the school budget planning process
- C. Ensure that all resources are fit for purpose and used in accordance with H&S guidelines

Training & development of self and others

- A. As a lead professional, set personal targets and take responsibility for one's own continuous professional development.
- B. Be proactive in identifying training needs within the school, ensuring they are appropriately met.

General

- Establish good relationships with pupils, acting as role model and being aware of and responding appropriately to individual needs.
- To refer any queries or concerns to the relevant Head of Department or Deputy Head, of Head as necessary.
- Attend relevant staff meetings or other meetings as required.
- Be aware of and comply with policies and procedures relating to child protection, health safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Contribute to the overall ethos of the School and of Wakefield Grammar School Foundation.
- Any additional tasks as required by the Head in accordance with the grade of the role.

PERSON SPECIFICATION

Criteria	Focus Area	Essential Desirable
Teaching Experience and Qualifications	A qualified teacher.	E
	Can use a variety of teaching and learning styles to bring about positive achievement.	E
	A Graduate with a Degree relevant to the post.	E
	Evidence of Professional Development having a positive impact upon performance.	E
	Experience of working in Key Stage 3, 4 and 5.	D
	Knowledge and experience of school self-evaluation strategies.	D
	Experience of organising events, trips and visits.	D
Knowledge and Understanding	A knowledge of Child Protection Procedures and how to safeguard children.	E
Skills	Ability to produce accurate work to tight deadlines.	E
	Ability to communicate clearly both orally and in writing to a range of audiences.	E
Attitude	Commitment to our school aims, principles and ethos.	E
	A positive work ethic and a willingness to go the extra mile.	E
	An innovative thinker who can encourage, promote and implement new ideas.	E
	A team player who is willing to share ideas	E
	Willingness to work beyond the school day as required in order to participate in the extra-curricular life of the School.	E

Ambitions	To offer opportunities for pupils to excel collectively and individually both within and beyond the school.	E
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