



**Wakefield Grammar
School Foundation**

Queen Elizabeth Grammar School, Junior Section

Job Description for Class Teacher – KS2

QEGS Junior Section

Post Title:	Teacher of Key Stage 2
Responsible to:	Director of Junior Section
<p>Job Purpose: To deliver an excellent learning experience to pupils in Key Stage 2. The successful candidate will have the specific skills, knowledge and commitment to deliver a broad and balanced curriculum. This will require knowledge and experience of the KS2 curriculum and applicants should detail the experiences they have had.</p> <p>The successful candidate will be able to motivate and enthuse the pupils through inspirational teaching and learning experiences within our happy, thriving and vibrant school. A willingness to contribute to the co-curricular and pastoral life of the school is essential.</p>	
<p><u>Policy/Strategic direction and development:</u> A. Contribute to the whole school strategic plan, as required by the Head and senior colleagues. B. Prepare, monitor and update planning, in consultation with colleagues. C. To take responsibility to ensure that strategies are embedded in schemes of work and plans.</p> <p><u>Main Duties & Responsibilities:</u> A. To act as a Form Teacher for a designated year group in KS2. B. To be responsible for the teaching, learning and management of a class and to teach other classes as required. C. To be accountable for monitoring and supporting the overall progress and development of pupils. D. To be able to produce and deliver excellent lessons and schemes of work. E. To facilitate and encourage a learning experience which provides the pupils with the opportunity to fulfil their individual potential and be actively involved in their learning F. To be aware of subject developments outside of the school. G. Develop, implement, monitor and maintain policies and practices which reflect the school's commitment to high achievement and which are consistent with national and school strategies and policies. H. To maintain an excellent standard and level of pastoral care ensuring all policies are adhered to.</p>	

- I. To be accountable for monitoring and supporting the overall progress, assessment and development of pupils as a class teacher.
- J. To perform weekly duties as instructed.
- K. To attend Parents' Evenings, Open Days, Information Mornings and other formal school events as required.

Teaching & Learning:

- A. To be an outstanding model as a classroom practitioner and to be an innovator and a catalyst for new ideas, inspiring and motivating others by the quality of your own work.
- B. Plan and deliver lessons and other learning activities in accordance with the school's Teaching and Learning Policy, ensuring that lessons are based on clear learning objectives.
- C. To produce outstanding and high quality displays that are reviewed regularly and are in line with the school's Display Policy.
- D. To provide a stimulating, happy and enjoyable learning environment making use of a wide range of strategies to enthuse and motivate boys.
- E. Promote excellence in teaching and learning to ensure all pupils develop their potential and are equipped for life beyond school.
- F. Ensure that the Foundation's values are included and embedded in your practice.
- G. Monitor pupils' well being to ensure our holistic educational practice is being successfully implemented.

Extra-curricular activities:

- A. Actively promote interest in subjects/issues outside the immediate physical and timetabled confines of the department.
- B. Deliver co-curricular clubs in line with the school's policy.

Communications / Marketing and external links, including public occasions:

- A. Actively promote teaching and learning within the school community to staff, students and parents.
- B. Contribute to the positive promotion and marketing of the school in the local and wider community.
- C. Actively contribute to marketing events and the development of external links.

Management of resources:

- A. Monitor and control of any allocated budget and purchasing arrangements, to ensure the efficient and effective use of all resources.
- B. Identify future resourcing needs and aspirations for consideration in the school budget planning process.
- C. Ensure that all resources are fit for purpose and used in accordance with H&S guidelines.

Training & development of self and others:

- A. As a professional, set personal targets and take responsibility for one's own continuous professional development.
- B. Be proactive in identifying training needs within the school, ensuring they are appropriately met.

General

- A. To be aware of and understand the role that all staff have in relation to the safeguarding of pupils and to comply with policies and procedures in relation to Safeguarding and Child Protection, reporting all concerns to the Designated Safeguarding Lead.
- B. To comply with all policies relating to health and safety, security, confidentiality, and data protection/GDPR reporting all concerns to the appropriate person.

PERSON SPECIFICATION

Criteria	Focus Area	Essential Desirable
Teaching Experience and Qualifications	A qualified teacher.	E
	Can use a variety of teaching and learning styles to bring about positive achievement.	E
	A Graduate with a Degree relevant to the post.	E
	Evidence of Professional Development having a positive impact upon performance.	E
	Experience of working in Key Stage 2.	D
	Knowledge and experience of school self-evaluation strategies.	D
	Experience of organising events, trips and visits.	D
Knowledge and Understanding	A knowledge of Safeguarding and Child Protection Procedures and how to safeguard children.	E
Skills	Ability to produce accurate work to tight deadlines.	E
	Ability to communicate clearly both orally and in writing to a range of audiences.	E
Attitude	Commitment to our school aims, principles and ethos.	E
	A positive work ethic and a willingness to go the extra mile.	E
	An innovative thinker who can encourage, promote and implement new ideas.	E

	A team player who is willing to share ideas.	E
	Willingness to work beyond the school day as required in order to participate in the co-curricular life of the school.	E

April 2022