

Date

Dear Parents and Players,

It is with great pleasure that I write to you as a master in charge of rugby and Director of Sport. I hope you had a good Summer and all the players are refreshed and, as the season begins, I would like to confirm with you our procedures and protocol for matches.

When boys train with the rugby squad, staff automatically assume that they are available for selection each week. If players are unavailable (and hopefully this is a rare occasion), parents should inform staff by letter before selection. Once selected, if a player is injured or ill, parents should write, but if a boy is absent the day before a game, the team manager will assume that he is unavailable, unless telephone contact is made that day. **Medical authorisation forms (attached) should be handed to the relevant member of staff** in charge of your son's team.

Players should arrive and depart in school uniform for **both HOME and AWAY** fixtures (using the Changing Rooms is part of match preparation). Only school kit is to be worn and this includes school tracksuits. Pre-match black warm-up T-shirts are available from the school shop. Black pads and headgear are optional, gumshields are **not** and we positively encourage boys to wear them! Contact pads should be **black** but headgear can be any colour. We would prefer that boys are **not** seen in casual attire in and around the Pavilion and Gamesfield.

All players and parents are welcome for refreshments upstairs before and after the games. Players' bags should be left in the Changing Room or put in the car – **not** left at the bottom of the stairs as this is a fire risk and a health hazard.

Normally, there will be a security man at the field to assist with parking but please leave sufficient space for staff and the visiting coach at the top of the car park, and do not block the ambulance entrance. If it is full, feel free to use the school playground. When we travel to away fixtures, we will endeavour to transport all the players to the match but, if the situation arises when boys require to be transported in cars, then each player will have to have written permission from his parents to the team manager. This also applies to boys departing from the away game.

I would hope that players and parents will show the normal courtesies to the opposition and referees both before and after the game.

Many thanks for your valued support. Fixture cards have been given to staff for their squads and will be available from the P.E. Office.

Yours sincerely,

T. Barker
Director of Sport